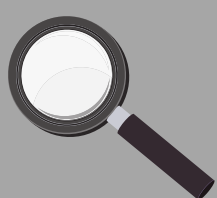


Careers Calendar for Year 13 considering employment

September - February Research Time



- Check out your career ideas
- Research jobs and careers in your school/college careers library
- Also use **careers info** to research jobs and careers
- Talk over your plans with your careers adviser, tutors and family
- Use the JobFAQs booklet for tips on job hunting, job opportunities for Year 13 leavers and when to apply - available in **careers info**



- Prepare a CV
- Draft a covering letter for speculative applications
- Be aware that some employers offering management training schemes start recruiting now - see JobFAQs for the full range of jobs and apprenticeships, including degree apprenticeships, that recruit A level / BTEC leavers



- Interested in work experience or work shadowing? Ask if your school/college has opportunities for this

January - April Job Search Time



- Send out speculative applications
- Check out vacancies in the local, regional and national press
- Use the internet for job search. Check out the **Recruitline vacancies** for new entrants



- Contact employment agencies, details in **careers info**
- Prepare for interviews

May - August Exams?



- Have you got exams? Good Luck!

August Moving on



- Exam results are out? How did you do?
- Start work with training or an apprenticeship