

Careers Info Catalogue

Look on www.ckcareersonline.org.uk (click on 'Careers info') to download these and many more leaflets and to find links to useful websites.

Job Ideas

- A(1) **Business and professional services** - Labour Market Information (2020)
- A(2) Useful websites: **administration, business and office work** (2019)
- AD(1) **Office work** - Job Facts (2019)
- AD(3) Routes into **office work** (2014)
- B(1) Routes into **construction** (2018)
- B(2) **Construction** - Labour Market Information (2020)
- B(6) Useful websites: **building and construction** (2019)
- BB(2) **Building work** - Job Facts (2019)
- BB(9) Routes into **electrical installation** (2018)
- C(1) Routes into **hospitality and catering** (2016)
- C(2) **Hospitality, catering, travel and tourism** - Labour Market Information (2020)
- C(4) Useful websites: **catering and hospitality** (2019)
- C2(1) **Catering** - Job Facts (2019)
- C2(2) **Hotel work** - Job Facts (2019)
- D(1) **Digital, IT and media** - Labour Market Information (2020)
- D(3) Routes into **IT and computing** (2016)
- D(4) **Information technology** – Job Facts (2019)
- D(7) Useful websites: **computers and IT** (2019)
- E(1) Routes into **art and design** (2016)
- E(6) Useful websites: **design, arts and craft** (2019)
- F(1) Useful websites: **education and training** (2019)
- F1(2) **Childcare** - Job Facts (2019)
- G(1) Routes into **engineering** (2018)
- G(16) Useful websites: **engineering** (2019)
- GJ(2) **Garage work** - Job Facts (2019)
- GJ(3) Routes into Motor vehicle work (2016)
- H(1) **Farming and gardening** - Job Facts (2019)
- H(4) Useful websites: **environment, animals and plants** (2019)

More 

- HC1(1) **Animal care** - Job Facts (2019)
- I(2) Routes into **financial services** (2018)
- I(3) Useful websites: **financial services** (2019)
- J(1) **Health and social care** – Labour Market Information (2020)
- J(2) Useful websites: **healthcare** (2019)
- K(2) Useful websites: **languages, information and culture** (2019)
- L(2) Useful websites: **legal and political services** (2019)
- M(1) Useful websites: **leisure, sport and tourism** (2019)
- MA2(1) **Sport and leisure work** - Job Facts (2019)
- MC(1) Routes into **travel and tourism** (2018)
- MC(2) **Travel and tourism** - Job Facts (2019)
- N(1) **Factory work** - Job Facts (2019)
- N(2) Routes into **manufacturing** (2018)
- N(3) Useful websites: **manufacturing and production** (2019)
- O(1) Useful websites: **marketing and advertising** (2019)
- P(3) Useful websites: **media, print and publishing** (2019)
- Q(3) Useful websites: **performing arts** (2019)
- R(1) Useful websites: **personal and cleaning support services** (2019)
- RC(4) **Hairdressing and barbering** - Job Facts (2019)
- RC(6) Routes into **hairdressing and beauty therapy** (2016)
- S(1) Useful websites: **retail sales and customer services** (2019)
- S(2) **Retail** - Labour Market Information (2020)
- SB(2) Routes into **retail** (2018)
- SB(4) **Shopwork** - Job Facts (2019)
- T(1) **Science** - Labour Market Information (2020)
- T(3) Routes into **science and technology** (2018)
- T(4) Useful websites: **science, mathematics and statistics** (2019)
- U(1) Useful websites: **security and armed forces** (2019)
- UA(1) **Armed Forces** - Job Facts (2019)
- UF(1) **Security work** - Job Facts (2019)
- V(1) Useful websites: **social work and counselling services** (2019)
- V2(1) **Social care work** - Job Facts (2019)
- V2(3) Routes into **adult social care** (2018)
- W(1) **Transport and logistics** - Labour Market Information (2020)
- W(2) Useful websites: **transport and logistics** (2019)

More 

- WB(1) **Warehouse work** - Job Facts (2019)
- WB(2) Routes into **warehouse work and logistics** (2018)
- WB(3) **Postal worker** - Job Facts (2019)
- WB(10) **Driving work** - Job Facts (2019)

General Information

- ZC2(2) **Directions 2021**: choosing your options in Year 8 or 9 - **Booklet** (2020)
- ZC2(3) **Getting Started 2021**: decisions in Year 8 or 9, information for parents and carers - **Booklet** (2020)
- ZC2(10) **Animal care** - Career Ideas (2019)
- ZC2(11) **Art and design** - Career Ideas (2019)
- ZC2(12) **Biology** - Career Ideas (2019)
- ZC2(13) **Business** - Career Ideas (2019)
- ZC2(14) **Chemistry** - Career Ideas (2019)
- ZC2(15) **Childcare** - Career Ideas (2019)
- ZC2(16) **Computer science/information technology** - Career Ideas (2019)
- ZC2(17) **Construction** - Career Ideas (2019)
- ZC2(18) **Dance** - Career Ideas (2019)
- ZC2(19) **Design and technology** - Career Ideas (2019)
- ZC2(20) **Engineering** - Career Ideas (2019)
- ZC2(21) **English** - Career Ideas (2019)
- ZC2(22) **Food preparation and nutrition** - Career Ideas (2019)
- ZC2(23) **Geography** - Career Ideas (2019)
- ZC2(24) **Hairdressing and beauty therapy** - Career Ideas (2019)
- ZC2(25) **Health and social care** - Career Ideas (2019)
- ZC2(26) **History** - Career Ideas (2019)
- ZC2(27) **Hospitality and catering** - Career Ideas (2019)
- ZC2(28) **Maths** - Career Ideas (2019)
- ZC2(29) **Media studies** - Career Ideas (2019)
- ZC2(30) **Modern languages** - Career Ideas (2019)
- ZC2(31) **Motor vehicle** - Career Ideas (2019)
- ZC2(32) **Music** - Career Ideas (2019)
- ZC2(33) **Performing arts** - Career Ideas (2019)

More 



- ZC2(34) **Photography** - Career Ideas (2019)
- ZC2(35) **Physics** - Career Ideas (2019)
- ZC2(36) **Psychology** - Career Ideas (2019)
- ZC2(37) **Religious studies** - Career Ideas (2019)
- ZC2(38) **Science** - Career Ideas (2019)
- ZC2(39) **Sociology** - Career Ideas (2019)
- ZC2(40) **Sport and Leisure** - Career Ideas (2019)
- ZC2(41) **Textiles** - Career Ideas (2019)
- ZC2(42) **Travel and tourism** - Career Ideas (2019)
- ZC3 **Decisions 2021: a guide for parents and carers to post-16 options - Booklet** (2020)
- ZC3(4) **Get Ahead 2021: entry level and level 1 options - Booklet** (2020)
- ZC3(9) **Get Organised 2021: a guide to your options after Year 11 - Booklet** (2020)
- ZC5(7) **Jobs that need few qualifications** - Career Extras (2020)
- ZE6(1) **Writing a personal statement for Get-into** - Career Extras (2020)
- ZE6.1(2) **Preparing for your college interview** - Career Extras (2020)
- ZE7(1) **UniFAQs entry 2021: frequently asked questions about higher education - Booklet** (2020)
- ZE7(2) **UniFAQs entry 2020: frequently asked questions about higher education - Booklet** (2019)
- ZE7(22) HE ideas with **applied science** (2019)
- ZE7(23) HE ideas with **art and design** (2019)
- ZE7(24) HE ideas with **biology** (2019)
- ZE7(25) HE ideas with **business** (2019)
- ZE7(26) HE ideas with **chemistry** (2019)
- ZE7(27) HE ideas with **childcare and education/children's play, learning and development** (2019)
- ZE7(28) HE ideas with **computer science/computing/information technology** (2019)
- ZE7(29) HE ideas with **economics** (2019)
- ZE7(30) HE ideas with **English** (2019)
- ZE7(31) HE ideas with **geography** (2019)
- ZE7(32) HE ideas with **health and social care** (2019)
- ZE7(33) HE ideas with **history** (2019)
- ZE7(34) HE ideas with **languages** (2019)
- ZE7(35) HE ideas with **maths** (2019)
- ZE7(36) HE ideas with **media** (2019)
- ZE7(37) HE ideas with **music** (2019)
- ZE7(38) HE ideas with **PE/sport** (2019)
- ZE7(39) HE ideas with **performing arts** (2019)

More 



- ZE7(40) HE ideas with **physics** (2019)
- ZE7(41) HE ideas with **politics** (2019)
- ZE7(42) HE ideas with **psychology** (2019)
- ZE7(43) HE ideas with **religious education** (2019)
- ZE7(44) HE ideas with **sociology** (2019)
- ZF2(1) **Looking for voluntary work** - Career Extras (2020)
- ZJ1(1) **Homeless or looking for accommodation in Kirklees?** - Career Extras (2020)
- ZJ1(2) **Homeless or looking for accommodation in Calderdale?** - Career Extras (2020)
- ZM4.2(1) **Money for learning 19+** - Career Extras (2020)
- ZU(1) **Support services and helplines** - Career Extras (2020)
- ZW1.1(1) **Part-time jobs for students 13+** - Career Extras (2020)
- ZW2(1) **Apprenticeships - the facts** - Apprenticeships (2020)
- ZW2(2) **Top tips for finding an apprenticeship** - Apprenticeships (2020)
- ZW2(3) **Higher and degree apprenticeships** - Apprenticeships (2020)
- ZW2(4) **Apprenticeship interview questions** - Apprenticeships (2020)
- ZW2(5) **Finding an apprenticeship** - Apprenticeships (2020)
- ZW2(6) **Agriculture, environmental and animal care** - Apprenticeships (2020)
- ZW2(7) **Business and administration** - Apprenticeships (2020)
- ZW2(8) **Care services** - Apprenticeships (2020)
- ZW2(9) **Catering and hospitality** - Apprenticeships (2020)
- ZW2(10) **Construction** - Apprenticeships (2020)
- ZW2(11) **Creative and design** - Apprenticeships (2020)
- ZW2(12) **Digital** - Apprenticeships (2020)
- ZW2(13) **Education and childcare** - Apprenticeships (2020)
- ZW2(14) **Engineering and manufacturing** - Apprenticeships (2020)
- ZW2(15) **Hair and beauty** - Apprenticeships (2020)
- ZW2(16) **Health and science** - Apprenticeships (2020)
- ZW2(17) **Legal, finance and accounting** - Apprenticeships (2020)
- ZW2(18) **Protective Services** - Apprenticeships (2020)
- ZW2(19) **Sales, marketing and procurement** - Apprenticeships (2020)
- ZW2(20) **Transport and logistics** - Apprenticeships (2020)
- ZW2.2(3) **Apprenticeships and Traineeships in Calderdale and Kirklees** - Career Extras (2020)
- ZW3(4) **Skills employers look for** - Job Search Hints and Tips (2019)
- ZW3(5) **JobFAQs 2020: a guide to job hunting for level 3 leavers** - **Booklet** (2019)
- ZW3.1(3) **Application forms** - Job Search Hints and Tips (2019)

More 

- ZW3.1(5) **Writing a CV** - Job Search Hints and Tips (2019)
- ZW3.1(8) **Writing a personal profile for a CV** - Job Search Hints and Tips (2019)
- ZW3.1(9) **A cover letter** - Job Search Hints and Tips (2019)
- ZW3.1(10) **Making a 'Spec' application** - Job Search Hints and Tips (2019)
- ZW3.2(1) **A successful interview** - Job Search Hints and Tips (2019)
- ZW3.3(1) **Psychometric testing and selection tests** - Job Search Hints and Tips (2019)
- ZW4.1(4) **Finding a job or apprenticeship** - Job Search Hints and Tips (2019)
- ZW4.3(1) **Local employment agencies** - Career Extras (2020)
- ZW5(1) **Landed that first job?** - Job Search Hints and Tips (2019)
- ZW6(1) **Thinking of setting up your own business?** - Career Extras (2020)
- ZW7(1) **Your rights and responsibilities at work** - Career Extras (2020)

